



## Credit for Prior Learning Request Form

### Steps to Complete:

1. Complete this form with your Academic Advisor.
2. Collect all relevant documents for review.
3. Bring completed form and all documents to the Beal Center or email form with all documents attached to [articulation@email.arizona.edu](mailto:articulation@email.arizona.edu).

Student ID	Student Last Name	Student First Name
College	Major	Minor

In the space below, list the prior learning experience for which you are requesting credit.

### ***Section below to be completed by Academic Advisor Only***

Please indicate the number of elective credit units the student may complete with credit for prior learning (up to 6 units):

Academic Advisor Approval

Date

*Please allow 2 to 4 weeks for review by department faculty. You will be notified of the evaluation decision by UA email. Completion of this form does not guarantee approval of credit. Per policy, only 6 units (lower division, general elective) may be used toward a bachelor's degree. If you have already been awarded credit for prior learning, you may not be eligible for additional credit.*

### ***For Transfer Credit & Articulation Office Use Only***

#### **Materials submitted by student:**

- |  |   |
|--|---|
| <input type="checkbox"/> Content   | <input type="checkbox"/> Breakdown of hours for content                       |
| <input type="checkbox"/> Learning Objectives   | <input type="checkbox"/> Complete List of textbooks, readings, etc            |
| <input type="checkbox"/> Assessment/evaluation methods                                   | <input type="checkbox"/> Document verifying completion of program/certificate |
| <input type="checkbox"/> Schedule of topics covered, including number of hours per topic |   |

#### **Evaluation Decision**

Number of units:	Approved for Credit	Not Approved for Credit	Max credit limit reached
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